

City of Clayton Citizen Corps Council (C-5) Meeting Minutes: February 7, 2011

MINUTES:

Members in attendance: Herb Yonge, Harun Simbirdi, Rich Veal, Sue Elliott, Rich McEachin, Susan Dell'Isola, Howard Geller

Members absent: Joan Manning, Leif Johansson, John Hunter, Lynn Christ

Call to Order: The meeting was called to order at 5:07 PM by Chair, Herb Yonge.

Approval of Minutes: The minutes of the December 6, 2010 meeting were approved as emailed. The minutes can be viewed on the Clayton CERT website.

Recognitions: Herb thanked Sue for her work and time in getting our CERT program onto the state website. He also thanked Rich Veal and Sgt McEachin for their time in regards to getting the ham radio equipment tested.

Treasury Report: Balance as of 2/7/11 is \$1115.84.

SECTION REPORTS

Operations – Rich Veal:

Status of Communication Network: 2 ham radio sets for RACES are functional and located in City Hall, 2nd floor. Very portable & successfully tested in the command center trailer. The emergency plan would be to meet at the Fire Station with FRS radios with someone at City Hall communicating via the ham radios. The need to purchase a radio antennae, battery, etc. with estimated cost of \$200 was approved by the council.

Training: There may be modifications to our goals around training. Clayton CERT may train everyone on emergency/disaster preparedness (2 hour library session or possibly an 8 hour modified course) to reach the maximum number of Clayton residents. Anyone interested in additional training could continue with the 20-hour class and possible advanced training.

C-8: Discussions around 20-hour class graduates getting a CERT certificate with no CERT ID. To earn your ID a student would need to get additional advanced training. There may be a two-year life on CERT IDs with the need to maintain your status with continuation training.

Logistics - Harun:

Cache: White helmets & red vests were purchased to identify 'leaders' at the time of an emergency response. It was decided to keep them in the cache so that the first responders can assume leadership roles. Sue will make identification labels (Operations, Logistics, Planning & Administration) for the back of the red vests. Cache space is limited. Need to consider additional space/storage in the future. No other cache needs to be considered at this time.

Planning - Susan: Currently reviewing the planning binder to prepare for this role.

Drills/field exercises are now scheduled for May 21 & October 22, 2011. Details to be follow.

Administration - Sue: Clayton CERT has submitted the registration with the California State Citizen Corps Council for official acceptance.

OLD BUSINESS

Spring class: Instructors identified for each class.

Class Recruiting: Pioneer, Transcript, Clayton & Concord Patch, library session, banner at city entrance, poster at library, etc.

Emergency Operation Plan (EOP) – Rich McEachin: The plan development is in progress.

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NEW BUSINESS

Survey - Leif: To be discussed at April 2011 C-5 meeting.

C-8 Update - Rich: see information above under Operations.

Communications/FRS night – Herb: Suggestion to start/renew this weekly check-in along with getting the ham communications set up. This check-in will start Tuesday 2/15/11 and will continue every week at 8:00 PM on FRS channel 8. All members will be notified via the February CERT email. If some members require a refresher on the use of their FRS radios they can let Sue know and we will set up a meeting place for the first FRS night. This night will be for anyone who wants to check in with no obligations.

NEXT MEETING – April 4, 2011 5PM

Respectfully submitted by Sue Elliott