

City of Clayton Citizen Corps Council (C-5) June 7, 2010

MINUTES

Members in attendance: Rita Freeman, Ron Busch, John Hunter, Lynn Christ, Harun Simbirdi, Leif Johansson, Dan Lawrence, Hank Stratford, Herb Yonge, Pat Russell, Susan Dell'isola & Sue Elliott

Members Absent: Joan Manning, Rich Veal

Guest: Jeff Quinn & Russ Eddy

Call to Order: The meeting was called to order at 5 PM by Chair, Herb Yonge.

Approval of Minutes: The minutes of the April 5, 2010 meeting were approved as emailed. The minutes can be viewed on the Clayton CERT website.

Jeff Quinn was welcomed to the C-5 meeting.

OLD BUSINESS:

Area Coordinators: No updates

C-8 Meeting: Herb - Rich & Herb are on a planning group with Margaret Romiti and have met twice. There may be changes around certification on training, etc. Changes may be coming down from the state since they've done the homework around the ability to have mutual aid and looking at community responders only instead of spontaneous volunteers. This addresses the fact that CERT members can not activate themselves. Additional ICS-100 and National training (on line).

Treasures' Report: Expenses coming up will include instructors' kit with moulage supplies & Joan may need a laminating tool.

Class 9 Drill: 6/14/10 - Clayton only with Mike Huston & Fred Lathrop will be helping out. We may need to swear in the volunteer victims - Sue & Herb to follow up.

Clayton CERT Organization: Pat Russell, John Hunter & Rich Veal purpose to consolidate with one rally point at the fire department location for purposes of rallying & activation. See CERT Reorganization Assignments posted to the ClaytonCERT.org website. The new organization shows the potential breakdown by Operations, Logistics, Planning and Administration. This will allow for assigning roles and positions for further training and understanding of their roles & responsibilities.

* Will revisit communication plan as necessary.

* Looking for additional outside storage at the city maintenance yard & potential access.

Chief to discuss at next staff meeting.

* Need to refresh inventory of equipment, tools and talents of members.

Next step is to determine who to fill what roles and keep in mind who works close to the area and who works out of town, etc. Also need to recognize who will fill peace time role and who during a disaster. Motion approved to adopt the Clayton CERT Organization plan. The document will be updated and posted to the Clayton CERT website.

NEW BUSINESS:

C-8 meeting: 7/1/2010 @ 9:00 AM at Clayton library conference room. Sue to confirm reservation.

Will look at refreshment donations from Starbucks & Peets.

4th of July parade: Mary Lee Beach leading the effort & has emailed all current members.

Library Informational: 9/1/10 7-9 PM @ library conference room. Sue to reserve.

Fall 2010 Class schedule: Suggest classes to start on Wednesday, September 15. Concord would start 9/21. Other location/classes available for make up classes. Dates: 9/15, 22, 29 & 10/13 & 10/20 - need to skip Oct 6 because Endeavor Hall is already booked. Day & date gives students opportunity to make up classes. Drill most likely on 10/27. Sue to make reservations. Lamorinda & WC are not offering classes in the Fall.

Preparedness Schedule: Ron offered a disaster preparation that was put together by his church. Herb, Leif & Sue will review and modify if necessary. Herb will request it to be published in the Pioneer once a month.

Commendation: Lynn commented on the good job that the instructors/team is doing with the CERT class/training. Since she has been attending the class for the last 5 weeks she has seen the good organization, instructing, team work and improvements since the original classes began in 2007.

Respectfully submitted by Sue Elliott