

City of Clayton Citizen Corps Council (C-5) Meeting August 2, 2010

MINUTES

Members in attendance: John Hunter, Pat Russell, Herb Yonge, Sue Elliott, Lynn Christ, Harun Simbirdi, Hank Stratford

Guests: Scott Dansie, Susan Dell'Isola

Members Absent: Joan Manning, Rich Veal, Dan Lawrence, Leif Johansson, Rita Freeman

Call to Order: The meeting was called to order at 5 PM by Chair, Herb Yonge.

Approval of Minutes: The minutes of the June 7, 2010 meeting were approved as emailed. The minutes can be viewed on the Clayton CERT website.

Financial Report: Approximately \$800 available for cache equipment/material/training. Sue to turn in receipts for reimbursement on moulage kit.

OLD BUSINESS:

Section Chiefs Status:

Logistics/Harun: Scheduling planning meeting toward the end of August. Will come up with 'wish' list of equipment & material required using prior list prepared by Rich (Sue).

Planning/Pat: C-5 social 8/2. Will contact instructors about Fall class and preparation and will reach out to CERT membership for additional 'planning' volunteers.

Administration/Sue: Group email distribution set up on ClaytonCERT@yahoo.com account. Master Roster being updated & distributed soon. Will continue to keep track of members by zone for easy coordination for Logistics & Planning. Will keep zone maps up to date and hung at classes. Lynn to ask Engineer to print new zone maps for mounting (Pat).

Cache: need to remove cribbing material from storage locker at FD to allow room for cache equipment & material. PD bicycle storage 4'x8' can hold the material.

John & Herb will move cribbing material on 8/4/10 from FD to the bicycle storage location.

Note: Ham Radio equipment donated to CERT/Leif.

Emergency Operations/Scott: City emergency operations plan being worked on. CERT to function independently until specific plan is completed. 'RACES' equipment at PD & ready for set up.

9/11 Drill: Marybeth w/ Rich assisting & WC planning the drill: Ready to send out communication to Clayton CERT members (Sue) & recruitment. Email shows how to register, etc. Clayton has a lot to offer to fill leadership positions. Plan is to have different arrival/start times with 6 different stations. Should be a good drill.

4th of July parade: 15 members participated in the parade with the CERT banner.

New Business:

Emergency Preparedness Informational: Library, 9/1/10 (reserved) @ 7:00 PM. Susan will lead with assistance from Rich & Pat.

Lynn will send information to ClayCord.com.

Herb to ask Julie Pierce about potentially announcing event at the Grove Concert.

Recruiting 9/1 & Fall Class:

Farmer's Market: 8/14, 8/21, 8/28 & 9/4 for both library informational & Fall class. Sue to contact Farmer's Market about reserving favorable location.

Pioneer article & Transcript notice to be submitted by Herb.

Fall class schedule: Sept 15, 22, 29, Oct 13, 20 with drill later in October. Please note that Wednesday 10/6 there will be no class due to Endeavor Hall & library already booked.

Fall Class material: Training books & Fog booklets available for this class. Herb to get backpacks.

T-3 Training: Jeff Quinn to attend in Richmond (San Ramon cancelled).

Potential Grants: Fireman's Fund money is not available since we are not under the FD (Susan).

Sue to forward past grant application to Pat for future applications.

Respectfully submitted by Sue Elliott