

## City of Clayton Citizen Corps Council (C-5) Meeting December 6, 2010

### MINUTES

**Members in attendance:** Herb Yonge, Harun Simbirdi, Rich Veal, Sue Elliott, John Hunter, Lynn Christ, Rich McEachin, Pat Russell

**Guests:** Susan Dell'Isola

**Members absent:** Joan Manning, Dan Lawrence, Leif Johansson, Hank Stratford

**Call to Order:** The meeting was called to order at 5:03 PM by Chair, Herb Yonge.

Lynn introduced **Rich McEachin** of the Clayton PD. Rich has been given responsibility for the PD volunteers & CERT. Welcome, Rich. We look forward to working with you. Please let us know if you need anything.

**Approval of Minutes:** The minutes of the October 4, 2010 meeting were approved as emailed. The minutes can be viewed on the Clayton CERT website

### SECTION REPORTS

Operations - Rich: The year started out very positive. Planning of classes and drills were on target when C5 was informed of a potentially huge liability item that would directly affect the finances of Clayton by raising its insurance premium by ~ 533% to insure liability coverage for the citizens that had been trained in CERT.

The City was apprised of this development and C5 drafted a letter that was sent to all CERT members in an attempt to try and mitigate this liability issue for the City. The letter essentially broke our trained members into 3 categories, with only the active members having to be insured. Our 3 tier plan has since been adopted by the County and the State. The crux of the plan was to transfer liability to the State by swearing in all trained members as DSWV workers.

We reorganized C5 into a structure that was in line with the ICS system used by all professional public safety agencies so we could more readily merge with them in the time of a real disaster. Volunteers stepped forward to fill the slots and we began our progress forward into the new structure.

We had members participate in the county wide drill held at ConFire on 09.11.2010. This was a great learning opportunity.

We finished out the year with a second class and one drill for the year. The drill was supported by many Clayton CERT Members as well as a Clayton PD Officer and an AMR ambulance with its crew. There were many positive comments from the members that participated in the drill.

### **Questions going forward are:**

- The City to decide if they want an organized group of citizens to be available to augment City services in time of disaster or do they want to train citizens to help themselves in time of need and disband the responders (Clayton CERT).
- If the City wants to have citizens trained to respond, they need to finalize the Emergency Operations Plan and notify C5 of the chain of command and the sequence of events that will occur to activate CERT within the guidelines of activation specified by the rules guiding the State DSWV program.

Logistics - Harun: completed the central cache 'plan' and began acquiring supplies to stock it. An inventory & request list (as of 11/15/10) was provided and reflected degree of completeness by Command Center, S&R and First Aid. Next steps will be to round out the inventory to the desired quantities. Harun has permission to proceed with completing the cache inventory with recently donated funds from CBCA.

Planning - Pat: provided his year-end wrap up: Fall class & final drill went well as well as the Clayton drill/field exercise on 11/6/10. Good attendance all around with 21 responders, Clayton PD, AMR & 13 volunteers. Lessons learned was through commenting emails. Additional comments were added by Rich. All agreed good learning experience and exposed some weaknesses & strengths that we can use to our advantage.

Administration - Sue: Will start sending monthly disaster preparedness guidelines to all CERT members in January.

## OLD BUSINESS

Fall Class - All: 16 graduates, 10 from Clayton & 3 Claytonians needing to make up one class in 2011.

## NEW BUSINESS

**Fire Extinguisher Program** - Lynn: two companies work with the City of Clayton to recharge the fire extinguishers. Lynn would like to see if the old fire extinguishers could be donated to Clayton CERT for the fire suppression class/training. Discussion around needing a gas, oil or chemical fire which is great but causes a mess to clean up. Lynn's suggestion will be considered. She will follow up with the two companies.

**C8 Update** - Rich attended the meeting at Bethel Island. They are considering a CERT 4th level with those people who do not want to respond, etc. Possibly need to be level 3 in order to provide mutual aid. In the future we may only give certificates and not IDs until further training is completed.

**Drill of 11/6** - Pat: See Section Report above

**Spring 2011 Class** - All: Scheduled to start Wednesday, April 6, to allow students plenty of opportunity to make up classes with other cities.

**Fall 2011 Class** - All: Scheduled to start Wednesday, September 7.

**Library: Disaster Preparedness:** March 23 & August 24 / 7-9 PM - Sue will reserve

**CBCA Donation** - Herb: Clayton CERT received \$1000 in November from CBCA. Herb will give our thank you at the next CBCA meeting.

**City Council Presentation** - All: Herb will present a status update at the January City Council meeting. Lynn will request a spot on the agenda. Initial thoughts are to invite all CERT members to attend, provide numbers of how many trained in total, how many are Clayton residents & to thank all resources being provided by the City.

**Survey** - Leif: (absent) To be discussed next meeting in February 2011.

**Safety Articles** (Pioneer): - Harun: please contribute ideas for the articles.

**Pat Russell** gave his resignation as Planning Chief due to family obligations & time limitations. Depending on schedules he would like to continue supporting Clayton CERT as an instructor. Pat has been a great asset to Clayton CERT and will be missed. We look forward to seeing him at drills and in class as time allows. Thank you, Pat.

NEXT MEETING –February 7, 2011      5PM

Respectfully submitted by Sue Elliott