

**MINUTES:**

**Members in attendance:** Herb Yonge, Sue Elliott, Harun Simbirdi, Susan Dell'Isola, Rich Veal, John Hunter, Lynn Dansie, Howard Geller

**Members absent:** Joan Manning, Rich McEachin, Leif Johansson

**Call to Order:** The meeting was called to order at 5:00 PM by Chair, Herb Yonge.

**Approval of Minutes:** The minutes of the August 1, 2011 C-5 meeting were approved as emailed. The minutes can be viewed on the Clayton CERT website at [www.claytoncert.org](http://www.claytoncert.org).

**Treasury Report:** Lynn to confirm the current CERT balance.

**Recognitions:**

\* Lynn Dansie was recognized on her recent marriage to Scott Dansie. Congratulations & many happy years to both Lynn & Scott.

\* Rich Veal was recognized for his emergency preparedness presentation to the American Association of University Women (AAUW) at Diamond Terrace on 10/24/11. The group was very pleased and appreciated the information shared. The association gave Clayton CERT an honorarium of \$50. Nice job Rich.

**SECTION REPORTS**

**Operations – Rich Veal:**

Mt. Diablo Elementary status: All teachers now have backpacks with emergency supplies and a FRS radio for each. Rich trained the instructors on use of their FRS radio on 10/21, and then participated with the school on the Great CA ShakeOut drill at the school on 10/22. The school very effectively and efficiently got 800 students & teachers out of the school to a safe area and back in school in just 9 minutes. Everything was well organized and it went like clock work ... just in time for the 'real' earthquake later the same day and again in the evening. The kids & teachers were prepared! Congratulations on a great job, well done.

**Logistics - Harun:**

Radio Acquisition: Purchased 10 new radios with batteries attached in the cache. No additional room for more supplies. Need to consider next steps for space at the Fire Department. City maintenance yard requires access and best to keep cache supplies together at FD. Cribbing material (Howard): a good source might be CC Woodworking Club. John Hunter to look into this possible resource. Harun will look over the CERT cache wish list to prioritize for future purchases.

**Planning - Susan:**

10/22/11 drill: Four people showed up for the FRS drill including just one non C-5 Council member. The group did gain good knowledge about entrance to the fire station in case of disaster. They also had a successful FRS drill and discussion about potentially using GMRS for better reception. The group discussed ways to get better attendance at the drills & will consider holding a drill at night. Sue will send out a survey asking what would work best for CERT members to attend.

November 16 Library Seminar: At 7 PM on Wednesday, 11/16/11, in the large meeting room at the library. Sue will invite Level 5 to seminar.

Spring class & recruiting: We discussed concentrating more on neighborhood and group presentations instead of having classes. We will plan for the Spring class & recruiting or not at the February meeting.

**City of Clayton Citizen Corps Council (C-5) Meeting Minutes: November 7, 2011**

**Administration - Sue:**

Sac Metro Fire Final Exam: Good idea with some modifications. Herb will work on the changes with input from Rich or others as needed.

CAER Grant Request: Rich will prepare. It is due 02/2012.

FRS check-in: We discussed checking in on another night to possibly get more people involved? The group discussed using a GMRS channel for more power and better reception. Sue to notify members of the next FRS check-ins on Wednesdays, 11/16 & 11/30, Channel 1 "H" at 8 PM.

**Other:**

Presentations:

CBCA – Howard: 192 members, best to do a big impact 5-minute presentation. Possible have emergency supplies and/or vendor with supplies available to view. Herb will set up a date with CBCA for a presentation in the first quarter of 2012.

**OLD BUSINESS**

2011 Fall Class: 10 people graduated with 6 from Clayton. The classes & final drill went well.

Emergency Operation Plan Status (EOP) – Rich McEachin: At review by county as a courtesy and then must go thru the Police Chief. Rich McEachin will check to see if CERT can have it for review. CERT needs a call-out procedure included in the EOP and is also interested in the communications piece (RACES) of the plan.

**NEW BUSINESS**

FEMA's Community Preparedness Webinar Series presents ... Introduction to the National Disaster Recovery Framework: Tuesday, November 8<sup>th</sup> @ 10:45 AM PT

FEMA National Alert TEST: Wednesday, 11/9/11, 11 AM PT, TV & radio.

Next library seminars: January 18 & March 21, 2012

**C-8 Rich:**

FEMA Material: We will be using the new FEMA material. Moraga CERT will post where a student can see and get the new material. Students can print out or not for class. Clayton will follow suit & will provide handouts of the slides for notes during class. It was also suggested that Clayton CERT could email each module just prior to the each class.

T-3 & T-4 training will most likely be via webinar instead of flying back east to attend classes. C-8 is still working on the strategy/plan.

**NEXT MEETING – February 6, 2012 @ 5PM @ City Hall**

Respectfully submitted by Sue Elliott